LPRC Committee Meeting – 1st October 2026

Present: Reiss Braniff, Christine Belton-Brown, Emma Found, Christofi Christou, Jenny Clements, Richard Scaysbrook, Ian Whale, Marie Whale

Apologies: Rupert Keppel-Palmer, Tina Styance, Tim Scott, Nikki Louise Scott

Agenda:

1. Filling vacant Committee Positions

The committee roles were agreed as follows:

Co-Chairs: Reiss & Christine

Secretary: Emmer

Treasurer: Jenny

The Secretary role will include sending meeting notices, preparing agendas, taking minutes and maintaining committee records.

The Treasurer will oversee committee funds, subscriptions, invoices and provide financial updates where required.

2. Meetings & Constitution

We discussed proposing a change to the constitution so that the Association is required to hold one AGM per year, alongside two additional general/committee meetings during the year.

The process for changing the constitution is:

Agree the wording of the proposed change.

Submit the proposed change in writing at least 14 days before the AGM.

Include the proposed change in the AGM notice sent to members.

Vote on the change at the AGM.

At least 4 members must attend for the AGM to be quorate.

Record the result of the vote in the AGM minutes.

Action: Agree the exact wording of the proposed constitutional change ahead of the AGM.

3. Playground Equipment

We discussed the latest update regarding the playground equipment.

Unfortunately, despite attempts to obtain the required information, the necessary design and safety information for three pieces of equipment has not been found. As those carrying out the assessment cannot confirm the design safety, three pieces of playground equipment will need to be taken out of use.

We agreed that we should work together to explore whether local businesses or companies could help fund or sponsor replacement playground equipment.

Action: Look into potential local companies/businesses that could be approached regarding funding or sponsorship for the playground.

4. Items to Discuss with RMG

The following matters need to be raised/discussed with RMG:

Major works to flats: Request an update and clarification on planned works.

Downpipes: These need reviewing.

Albury Drive junction: Request/update regarding a new stop sign.

Reporting repairs: Discuss how repairs and estate issues can be raised and tracked more easily by residents.

Gardening contract: Obtain information regarding the gardening contract from April and contact George and Carl, copying Christine into correspondence.

5. HGV Issues

We discussed the ongoing issues with HGVs travelling through the development.

We need to gather more evidence of the problem, particularly vehicles travelling through at night.

Points/companies mentioned during the discussion included:

Papyrus Way being a real issue with reports of HGV movements throughout the night

Cameras/evidence are needed in order to build our case

Simon Wilgress, previous correspondence/update from 2 June

Amazon / Kalina seem to be the main culprits

Action: Gather further evidence, including dates, times, locations and, where possible, photographs/video or registration details, so that the issue can be escalated with stronger supporting evidence.

6. Take Away Friday

We discussed introducing a "Take Away Friday" once a month, inviting different local food vans/traders onto the development.

The idea would be to offer a variety of options over time, such as pizza, fish & chips, BBQ/grilled food and healthier options.

Action: Start approaching suitable local food vans to establish interest, availability and any requirements for attending the development.

AOB

There seems to be an increase in trolleys from Tesco being abandoned in the estate. Concerns over possible injuries / damage to property being caused.

Action: Polite Facebook post from the committee to ask that when people use the trolleys, they are returned to Tesco afterwards.